

HERON LAKE CITY COUNCIL

April 16, 2025

7:00 PM

LOCAL BOARD OF APPEALS & EQUALIZATION

Meeting was opened by Mayor Rasche.

Jackson County Assessor's Office (Karla Ambrose & Ashley Stammer) was here to show the Do Sales Study. This study is from Oct 1, 2023 to Sept 30, 2024. Showed an 8% sales decrease. Talked about the tier limits of Heron Lake. Showed a 3.53% decrease from last year. No one from the public attended for questions or concerns.

CLOSE THE MEETING

Mayor Rasche closed the meeting.

REGULAR MEETING

Attendance: Marlys Olson, Glenn Kuhnau, Andrew Rasche, Zach Schumacher, Mark Haberman, Lance Baumann, John Haberman, Joe Liepold, Janette Simon

CALL MEETING TO ORDER

Meeting called to order by Mayor Rasche

APPROVE AGENDA

- **Any additions**

Council Member Schumacher motioned to approve the agenda. Seconded by Council Member Kuhnau. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.

- **Approve meeting minutes March 5, 2025**

Council member Bauman motion to approve the meeting minutes from 3/27/2025. Seconded by Council Member Haberman. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.

Approve meeting minutes for March 27, 2025. Motion made by Council Member Kuhnau to approve the meeting minutes for 3/27/2025 Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.

OLD BUSINESS

- **gWorks Update – Getting better – returning phone calls in a more timely manner to get things fixed.**
- **Forfeited House Update - 1132 2nd Avenue. No desire to have a camping ground on this lot**
- **Community Center Floor Cleaning Quotes**

Reviewed three quotes for floor cleaning. **Motion made by Mayor Rasche to approve the quote from DeRuyter Flooring but no carpet cleaning. Seconded by Council Member Schumacher. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **Website Update**

Reviewed quotes from three website builders. **Motion made by Council Member Schumacher to accept the bid from Municipal Impact. Seconded by Council Member Baumann. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **BioEnergy – Industrial Well**

Need to put a call to the City Attorney.

- **Senior Room Parking Lot Door – Cement Sinking**

Discussion to get bids for the senior room door and storm catch basins.

- **PeopleService Yearly Contract**
 - **Proposal Part Time Wastewater/Water Operator**

More discussion. **Motion made by Council Member Schumacher to not renew the contract of PeopleService. And accept the hiring of Ted VandenBosch for water/wastewater. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **Beacon Update**

Have sent in all requested paperwork to Beacon. Just waiting to here what is next.

- **Falcon Heights Apartment # 524**

Question from the city attorney about serving papers to the tenant due to letting former tenant in. Discussion decided to leave it as is right now.

NEW BUSINESS

- **Janette Simon – DVHHS**
 - **Community Health Improvement Plan**

Presented the plan that will go to 2029 for Jackson County & Cottonwood County. Main focus on mental health, housing & health equity.

- **Update on the Police Chief**

Still waiting on some paperwork. There were some dings on his record, currently does not have a police license and not sure if the State will issue him a license again.

- **Update Deputy Clerk Applicant**

Still waiting on background study. Will start on April 14th to work with Paige for orientation.

- **Resolution 2025-06 Donation**

Motion made by Council Member Baumann to accept the \$25 donation from Mark Bartosh for the Heron Lake Fire Department. Seconded by Council Member Schumacher. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.

- **Library Minutes & Resignation**

Motion made to accept the resignation of MaKala Edwards on the library board by Mayor Rasche. Seconded by Council Member Baumann. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.

- **Jim Nolte – Request for lot & business**

No show.

- **Motion to remove Paige off of bank signatures**

Motion made by Council Member Schumacher to take Paige DeWall off the bank papers. Seconded by Council Member Kuhnau. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.

- **Zoning Permit Application– Nick Carlson**

Was not signed by the Zoning Administrator.

LIQUOR STORE – MONTHLY UPDATE – BRIDGIT PRESTON, MANAGER

- **Security Systems**

Liquor Store Manager not in attendance.

Discussion on quotes from three different security companies. Tabled till next meeting.

AMBULANCE – MONTHLY REPORT – JOE LIEPOLD, DIRECTOR

- **Billing Companies**

Decided to keep with the same billing company. Met with the Jackson County Commissioners on Tuesday. Commissioners approved \$50,000 between Jackson Ambulance, Lakefield Ambulance and the Heron Lake Ambulance. Have had low calls this past month.

FIRE DEPARTMENT – MONTHLY REPORT – CHAD DIEMER, FIRE CHIEF

Fire Chief not available.

PEOPLESERVICE – MONTHLY REPORT - JOE LIEPOLD, OPERATOR

Monthly numbers reviewed. There is a 18% loss which equals to 5 gallons/minute. Flushing hydrants the end of April first part of May. Cradle point changed out on the industrial well site. PLC is 25 yrs old. Looking to update at HLBE.

PUBLIC WORKS – MONTHLY REPORT – JOHN HABERMAN, PUBLIC WORKS

Library roof is 30 to 40 years old. Are to get quotes to repair with pitch or without pitch.

POLICE DEPARTMENT – MONTHLY REPORT

- **Jackson County Report**
 - **Sheriff Shawn Haken**

CLAIMS

- **Review Claims**

Claims were reviewed with some questions to Clerk. **Motion made by Council Member Schumacher to pay the claims. Seconded by Council Member Baumann. Vote on the motion: Aye – Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed. Mayor Rasche abstained.**

OTHER BUSINESS

- **Next Council Meeting – May 7, 2025 @ 7:00 pm**
- **MMCI May 5 – 9 in Brooklyn Park**

Approved _____

Rasche, Kuhnau, Schumacher, Haberman, Baumann

Attested _____

Marlys Olson, Clerk