

## **HERON LAKE CITY COUNCIL**

**NOVEMBER 5, 2025**

**7:00 PM**

### **REGULAR MEETING**

Attended by Glenn Kuhnau, Marlys Olson, Andrew Rache, Joe Liepold, Luke Ewald, Travis Winter, Zach Schumacher, Chad Diemer, Mark Haberman, Lance Baumann, Josh Eigenberg, Gina Bunting, Gregg Bunting, John Haberman, Taylor Schumacher

### **CALL MEETING TO ORDER**

Meeting called to order by Mayor Rasche

### **APPROVE AGENDA**

- **Any additions**

**Motion made by Council Member Schumacher to approve the agenda. Seconded by Council Member Baumann. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **Approve meeting minutes from October 1, 2025**

**Motion made by Council Member Schumacher to approve the minutes to the October 1, 2025, council meeting. Seconded by Council member Kuhnau. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

### **OLD BUSINESS**

- **Utility update.**

Finishing up on making corrections and getting files transferred. Hoping to be done for next meter run.

- **Senior Room Parking Lot Door – Cement Sinking**

Still on the schedule

- **Update on the Police Chief**

No interest shown

- **Luke Ewald DVHHS**

- **Age Friendly Community Projects**

Presenting a grant through MnDOT which is due 1/16/2025. Explained with the walking triangle that we have in this community the things that could be done to improve safety and promote exercise. Destination designs. Walk your city painting. Safe routes to school. Also, talked about the annual Walk to School event and what things can be done to help promote this. SHIP – Statewide Health Improvement Plan was explained.

- **Library Roof**

West half is done. Should be done next week.

- **Minnesota Paid Leave**

Presented the plan for the Minnesota Paid Leave that begins 1/1/2026. **Motion made by Council Member Schumacher to approve the Minnesota Paid Leave policy. Seconded by Mayor Rasche. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **Closed Point of Dispensing Planning**

Explained how the program is going to work when we are in a type of crisis that would need the distribution of meds to our essential workers (Emergency Personnel, City Council, City Office and Public Works). We would need a point of contact for us to begin. Suggested Joe Liepold as the Ambulance Director to be the point of contact. Joe Liepold accepted. **Motion made by Council Member Schumacher to accept the City of Heron Lake as a Closed Point of Dispensing Planning through the DVHHS. Seconded by Council Member Kuhnau. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **Minnesota Basic Code of Ordinances**

Tabled

- **Civil Defense**

Fire Department reported that no one from the department wanted to take on the civil defense position. Still looking for someone to do this position.

## **NEW BUSINESS**

- **Bolton & Menk – Travis Winter**

Cost estimate was presented for one block at the end of 11<sup>th</sup> Street of \$420,000 for one block. Storm sewer was done in the 1940's and the water was done in 1979. Will have to start with an engineer agreement and then a survey for the work to be done. Could bid in the spring with possible build in the summer. Council requested to start with engineering and survey work – bring that back for the December Council Meeting. Also discussed was the water tower and an Intended Use Plan to have that replaced. Still waiting on the State and what will be available.

- **Resolution 2025-22 Designating Polling Place for 2026**

**Motion made by Council Member Schumacher to approve that the Community Center be available as a polling place for 2026. Seconded by Council Member Kuhnau. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **Resolution 2025-23 Adopting Assessment for Unpaid Bills**

Discussion on tree trimming and assessing. **Motion made by Council Member Schumacher to approve Resolution 2025-22 contingent on 602 11<sup>th</sup> St decision. Seconded by Council Member Haberman. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **Resolution 2025-24 Fire Dept Donation**

**Motion made by Council Member Baumann to accept donation. Seconded by Council Member Kuhnau. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **Resolution 2025-25 HL Library Donation**

**Motion made by Council Member Schumacher to accept donation. Seconded by Council Member Kuhnau. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **Resolution 025-26 HL Ambulance Donation**

**Motion made by Council Member Kuhnau to accept donation. Seconded by Council Member Haberman. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **89794 380<sup>th</sup> Ave – City Water Hook-Up**

Discussion on the request to hook onto the city water line. Public Works got an estimate of \$11,000 with Murray County Underground. Discussion on assessment of the project. Will set up an agreement to be signed before the project can begin.

- **Deputy Clerk Interviews**

Had two applicants for the deputy clerk open position. Did interviews with both living in town, neither has experience. Discussion on full-time, part-time, only one staff. **Motion made by Council Member Schumacher to offer the position to Ashley Cabellos at \$20/hr with 32 hours a week. Seconded by Council Member Kuhnau. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **Southwest Regional Development Commission Agreement 2026**

**Motion made by Council Member Schumacher to approve the agreement with Southwest Regional Development Commission for 2026. Seconded by Council Member Kuhnau. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

- **DeRuyter Flooring**

Discussion. DeRuyter was going to be in town to clean the carpeting of the assisted living and was asking if we wanted to have the carpet cleaned while he was in town. Also discussed was when to do the hard floors again. DeRuyter suggested every 2-3 years take a level off depending on the frequency of the use of the building. Decided not to clean carpets and will put the floor on a schedule in three years.

**LIQUOR STORE – MONTHLY UPDATE – BRIDGIT PRESTON, MANAGER**

- **Different Package for Small Parties**
- **Customer Appreciation December 5<sup>th</sup>.**

**AMBULANCE – MONTHLY REPORT – JOE LIEPOLD, DIRECTOR**

Eight calls in September and 4 calls in October. Medical, transfers, and MVA. Replaced the meds that were outdated. Did two football games, Trunk or Treat. Are trying to trail a new transfer sheet with a possible purchase.

**FIRE DEPARTMENT – MONTHLY REPORT – CHAD DIEMER, FIRE CHIEF**

Been pretty quiet. The sheriff brought in an ice rescue suit. Are getting state funding for training.

- **Radio Replacement Quote for Engine 1**

Discussed the current radio that was fried. Received two quotes doe replacement. **Motion made by Council Member Schumacher to accept the bid from DSC. Seconded by Council Member Baumann. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

**PUBLIC WORKS – MONTHLY REPORT – JOHN HABERMAN, PUBLIC WORK**

- **Tree Trimming**
  - **Suz Iverson** – discussed earlier
  - **Richard Bruns** – did not attend
- **Cost Estimate 11<sup>th</sup> Street** – discussed earlier

Tar spot on 3<sup>rd</sup> Avenue and 4<sup>th</sup> Avenue have been completed by Jackson County. Ash Borer has been confirmed in the City Park.

**POLICE DEPARTMENT – MONTHLY REPORT**

- **Jackson County Report**
  - **Sheriff Shawn Haken**

**CLAIMS**

- **Review Claims**

**Motion made by Mayor Rasche to approve the payment of claims. Seconded by Council Member Schumacher. Vote on the motion: Aye – Rasche, Kuhnau, Schumacher, Haberman, Baumann. Nay – none. Motion passed.**

**OTHER BUSINESS**

- **Budget Work Session – December 2, 2025 @ 7:00 pm**
- **Next Council Meeting – December 3, 2025 @ 7:00 pm – Truth in Taxation**
- **2026 LGA Amount for Heron Lake is \$252,989 down \$5,980.00.**
- **Red Tock Rural Water rate increase.**

Meeting closed by Mayor Rasche.